

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF INSPECTOR GENERAL



Washington D.C. 20250

July 6, 2001

Mr. David Childs Office of Management and Budget 17th Street and Pennsylvania Avenue NW. Washington, D.C. 20503

Dear Mr. Childs:

Enclosed is the current inventory of the Office of Inspector General's (OIG) activities as required by the guidelines of the Office of Management and Budget's (OMB) Circular A-76 and the Federal Activities Inventory Reform (FAIR) Act of 1998. Also, enclosed is the inventory of inherently governmental functions as requested for 2001.

As we have indicated in our earlier submissions, the agency's position is that OIG's programs are all inherently governmental in nature and, thus, not subject to the contracting requirements of OMB Circular A-76 and the FAIR Act. However, in support of the intent of the legislation and related regulations, we have attempted to identify functions that could have the potential for contracting out at the discretion of the Inspector General (IG). The discretion of the IG to use commercial services in lieu of in-house sources would be based solely upon the premise that there will be no compromise in the exercise of judgment and discretion or the integrity and independence inherent in the IG Act in fulfilling the agency's statutory mission.

If you have any questions or need additional information, please contact me on 720-6979 or Del Thornsbury, Director, Resources Management Division, on 720-4474.

Sincerely,

PAULA F. HAYES
Assistant Inspector General
for Policy Development and Resources Management

2 Enclosures

U.S. Department of Agriculture

Office of Inspector General

FAIR Act Inventory of Commercial Functions for Year 2001

Organization Unit	<u>State(s)</u>	<u>Location(s)</u>	<u>FTE</u>	Activity/ Function Code	Activity/Function Code Description	Reason <u>Code</u>	Year the Activity First Appeared on the Commercial Activities Inventory	Responsible Official	Year of Cost Comparison or Conversion	FTE <u>Savings</u>	Estimated Annualized Cost Comparison Dollar <u>Savings</u>	Date of Completed Post MEO Performance Review
				В	B - Personnel Management							
PD&RM PD&RM PD&RM PD&RM PD&RM PD&RM	D.C. D.C. D.C. D.C. D.C.	Washington, D.C. Washington, D.C. Washington, D.C. Washington, D.C. Washington, D.C.	1 2 3 2 2	B301 B400 B700 B701 B000	Processing Employee Relations Support Personnel Management Specialist Personnel Operations Management Personnel Administrative Support	A A A A	1999 1999 1999 1999	Delmas R. Thornsbury 202-720-4474				
PD&RM PD&RM	D.C. D.C.	Washington, D.C. Washington, D.C.	1 2	F310 F320	Management Headquarters Procurement and Contracting Contract Administration and Operations	C C	1999 1999					
PD&RM PD&RM	D.C.	Washington, D.C.	1	F320 F399	Other Procurement and Contracting Activities	C	1999					
Audit	MD	Beltsville, MD	0.1	1 000	Other Froduction and Contracting Activities	Č	1999					
INV	NY	NY, NY	0.1			C	1999					
INV	GA	Atlanta, GA	0.1			С	1999					
INV	IL	Chicago, IL	0.1			C	1999					
INV	TX	Temple, TX	0.1			С	1999					
Audit Audit	KS CA	Mission, KS San Francisco, CA	0.1 0.1			C C	1999 1999					
Audit	CA	Sali Fiancisco, CA	0.1			C	1999					
				1	I - Investigations							
INV	D.C.	Washington, D.C.	5	1200	Safety	Α	1999					
Audit	Nationwide	Nationwide	259	I120	Audit Operations	Α	1999					
Audit	Nationwide	Nationwide	32.5	1000	Administrative Support	Α	1999					
				т	T - Other NonManufacturing Operations							
PD&RM	D.C.	Washington, D.C.	1	T819	Preparation and Disposal of Excess and Surplus Property	С	1999					
Audit	MD	Beltsville, MD	0.2			С	1999					
INV	NY	NY, NY	0.2			С	1999					
INV	GA 	Atlanta, GA	0.2			С	1999					
INV INV	IL	Chicago, IL	0.2 0.2			C C	1999 1999					
Audit	TX KS	Temple, TX Mission, KS	0.2			C	1999					
Audit	CA	San Francisco, CA	0.2			C	1999					
PD&RM	D.C.	Washington, D.C.	2	T820	Administrative Support Services	С	1999					
Audit	MD	Beltsville, MD	1			Č	1999					
INV	NY	NY, NY	1			С	1999					
INV	GA	Atlanta, GA	1			C	1999					
INV	IL TV	Chicago, IL	1			С	1999					
INV	TX KS	Temple, TX	1 1			C C	1999					
Audit Audit	KS CA	Missions, KS San Francisco, CA	1			C	1999 1999					
Audit	CA	San Francisco, CA	1			C	1999					

Date of Completed

Post MEO

Performance <u>Review</u>

Organization <u>Unit</u>	<u>State(s)</u>	<u>Location(s)</u>	<u>FTE</u>	Activity/ <u>Function Code</u> U	Activity/Function Code Description U - Education and Training	Reason <u>Code</u>	Year the Activity First Appeared on the Commercial Activities Inventory	Responsible Official	Year of Cost Comparison or Conversion	FTE <u>Savings</u>	Estimated Annualized Cost Comparison Dollar Savings	
					•							
Audit	D.C.	Washington, D.C.	0.5	U300 U302 U500	Specialized Skill Training Training Administration Professional Development Training	C	Ilateral duties in limited personnel development and Investigations support positions Audit FTE time listed below.) C 2000 Ilateral duties in limited personnel development and Investigations support positions Audit FTE time listed below.)					
Audit	MD	Beltsville, MD	0.1		3	C	1999	3			,	
INV	NY	NY, NY	0.1			С	1999					
INV	GA	Atlanta, GA	0.1			С	1999					
INV	IL	Chicago, IL	0.1			С	1999					
INV	TX	Temple, TX	0.1			С	1999					
Audit	KS	Missions, KS	0.1			C	1999					
Audit	CA	San Francisco, CA	0.1			С	1999					
Audit	D.C.	Washington, D.C.	0.1			С	2000					
				w	W - Automatic Data Processing							
PD&RM	D.C.	Washington, D.C.	1	W500	Data Maintenance	С	2000					
PD&RM	D.C.	Washington, D.C.	1	W601	Information Technology Management	C	2000					
PD&RM	D.C.	Washington, D.C.	1	W824	Data Processing Services	С	2000					
PD&RM	D.C.	Washington, D.C.	1	W826	Systems Design, Development and Programming Services	С	1999					
PD&RM	D.C.	Washington, D.C.	1	W827	Software Services	С	2000					
PD&RM	D.C.	Washington, D.C.	2	W999	Other ADP Functions	С	2000					
				Υ	Y - Other Selected Functions							
Legal	D.C.	Washington, D.C.	4	Y401	General Attorney's Services	С	1999					
Legal	D.C.	Washington, D.C.	1	Y403	Paralegal	Č	1999					
Legal	D.C.	Washington, D.C.	1	Y415	Legal Services and Support	Č	1999					
PD&RM	D.C.	Washington, D.C.	4	Y511	Budget Execution Support Services	C	1999					
Audit	MD	Beltsville, MD	0.3			С	2001					
INV	NY	NY, NY	0.3			С	2001					
INV	GA	Atlanta, GA	0.3			С	2001					
INV	IL	Chicago, IL	0.3			С	2001					
INV	TX	Temple, TX	0.3			С	2001					
Audit	KS	Missions, KS	0.3			С	2001					
Audit	CA	San Francisco, CA	0.3			С	2001					
				Y570	Visual Information Program Activities & Operations	(NOTE included in pr						
				Y860	Printing & Reproduction Services	(NOTE included in pr	ocurement activities)					

TOTAL FTEs:

343